

REGISTRATION NUMBER: IP31287R

Bledington Community Shop Limited
Unaudited Financial Statements
31 March 2020

Bledington Community Shop Limited

Financial Statements

Year ended 31 March 2020

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Bledington Community Shop Limited

Co-Chairs Statement

Year ended 31 March 2020

Co-Chairs' Report

This financial year was surely the most interesting and eventful year so far for your Society, Bledington Community Shop Limited. 2019-20 saw us start construction, move through turning the building into a business, to a successful launch, meet some early challenges, and end the year, with the nation in lockdown, as an essential lifeline for our community.

In April 2019 the groundworks were completed, including the installation of 162 blue underground crates for the storm management system, and the site was ready for the building itself. Once the steel framework and roofing were in place, there was a developing reality for all to watch, with interest heightening by the week.

Throughout the spring and summer over 40 volunteers in 6 Task Teams worked to put in place the many and diverse elements involved in creating a working shop and café. The interior was planned, materials were sourced, shelving and countertops constructed, equipment chosen and procured, and the "look and feel" settled. Long lists of potential suppliers were reviewed, tastings took place, and an initial stock list was developed. Prospective volunteers were recruited. We paid special attention to frequent and informative communication, including attractive messages on social media, to keep all interested parties up to date. And throughout, the project and financials were closely managed. We are proud to report it was completed on time and within adjusted budget.

In June we showcased the interior design and materials at the Bledington Fete, to a positive and admiring reception. In July we hired the Shop Manager and Bookkeeper. In September, just before the Annual Meeting, with the kind agreement of our Project Manager, we were able to invite Members on the site, allowing an exciting first look inside the building, and a toast to its imminent opening. Thereafter, the pace quickened as all teams worked energetically under pressure to paint and fit out the interior, train volunteers, commission the EPOS system, order the initial stock, and fill the shelves and cold displays.

On your behalf, we pay tribute once again to Chris Kubale, architect, and Mike Logue, Project Manager, who together created our superb building; and to the Teams led respectively by David Bowditch, Rebecca Allen, Moira Cross, Ben Woodward, and Ben Ball, who worked with David Gammell, Shop Manager, to bring our Shop and Café to life. A truly wonderful community effort!

On the auspiciously bright and sunny morning of 16 November, Prue Leith CBE cut a ribbon in front of 400 Members, residents, neighbours, and friends, to declare the Bledington Community Shop and Café formally open for business! People crowded eagerly into the building, giving our new business a great send-off with sales on the day exceeding all expectations!

We were surprised and delighted by the immediate interest in the Café, drawing villagers and visitors alike. Equally surprising was the number of volunteers who were keen to become baristas. Despite the varying quality of coffee served initially, the Café soon proved an enormous attraction. Success, and the keen critical eye of two of our volunteers with specialist knowledge, prompted us to enhance attention to food safety and hygiene. We were pleased that with clear standards, new procedures, and improved training, we gained the much-valued Level 5 Certificate, now proudly displayed at our entrance.

In January 2020 we faced an unexpected challenge when our Shop Manager resigned. The distinctive and thriving wine and spirits offering he launched was undoubtedly a key foundation of our initial financial success. We were fortunate three leading volunteers - Louise Jackson, Sophie Milward, Michela Sartori - stepped forward and agreed to take over as a temporary management team, soon known as "The Cobra Crew", coordinated by Simon Algar from the Committee. We cannot praise too highly their energy, initiative, and inspiration to other volunteers, to such good effect that they not only kept the Shop and Café fully open but also succeeded in growing the business.

Bledington Community Shop Limited

Co-Chairs Statement *(continued)*

Year ended 31 March 2020

By early March we were delighted, not to say reassured, to appoint Jo Shaw as our new Manager. Her retail experience and personality soon brought new confidence and direction to BCSL's operations. Attention to ordering, stocking the Shop with fresh food and groceries, and displaying these attractively, yielded a steady growth in sales. A small but significant sign of customers' response was their request for a charity box in which to contribute loose change, resulting in accumulated donations of £100 by the end of March, which we donated to The Bledington News.

No-one could have foreseen how this year was to end. By early March, your Management Committee recognised that the spreading coronavirus would require changes to our operations and was planning how to modify all those aspects within our control. When the nationwide lockdown was announced, most changes were already in place. Sadly, we had to close our flourishing Café, but quickly adapted the space to be the base for an effective order and delivery process that was much valued by those forced to remain at home. Though we shortened our opening hours to adjust to the loss of vulnerable volunteers to isolation, we were sustained by support from new volunteers among those furloughed, working, or studying, from home. Safety measures included limiting numbers, a one-way system, perspex screens at the tills, hand sanitisers, and the provision of masks and gloves for volunteers. As we demonstrated by closing the Shop and commissioning a deep clean immediately on the one occasion of potentially increased risk, we are committed to doing all we can to keep our volunteers and customers safe.

By working closely with our local suppliers, who lost much of their normal custom, we have kept the Shop well stocked with excellent fresh vegetables and fruit, bread, milk and dairy, eggs, and other essentials. Word has spread about the range and quality of produce we offer, and we have become the lifeline for Bledington and surrounding villages that we always hoped to be.

We congratulate our brilliant Manager, our wonderful Volunteers, and our dedicated colleagues on your Management Committee, for a year of achievement way beyond expectation. From our hearts, we thank you all!

Michael and Robin McCulloch
Co-Chairs 2019-20

Bledington Community Shop Limited

Management Committee Report

Year ended 31 March 2020

The officers present their report and the unaudited financial statements of the society for the year ended 31 March 2020.

Principal activities

The principal aim of the Society is to establish then maintain a new village shop and cafe

Officers

The officers who served the society during the year were as follows:

Rebecca Allen	
Benjamin Ball	
Michael McCulloch	
Robin McCulloch	
Andrew Packe	
Heather Pearson	
Ben Woodward	
Christopher Gaskell	(Appointed 19 June 2020)
Graeme Ferrero	(Appointed 19 June 2020)
Jo Radcliffe	(Appointed 14 September 2019)
Simon Algar	(Appointed 31 December 2019)
Sigrid Lang	(Resigned 21 September 2019)

Membership Report:

This financial year began with 339 Members. One person joined during the year, but sadly four Members died, so membership at the end of the 2019-20 financial year totalled 336.

Over 50 volunteers have worked shifts in the Shop and Café since opening, covering over 1400 hours. In addition, approximately 40 volunteers worked tirelessly during the spring, summer and autumn as the building was turned into a working Shop and Café. The Management Committee, counted among these active volunteers, met more frequently during this time.

Communications with Members continued to be very important throughout the year, and particularly during the development of the new building. Regular emails were circulated, noticeboards were used for weekly progress, and Bledington News summarised each month's events. A "pop-up" café was held at the end of March to update Members on plans; the Bledington Fete in June was an opportunity to explain the "look and feel" of the interior; and before the Annual Meeting, Members were invited to peek into the building.

Bledington Community Shop Limited

Management Committee Report *(continued)*

Year ended 31 March 2020

In April, 14 people who had already volunteered in support of the project gathered for an informal review of their experience. Asked what prompted them to become involved, nearly everyone identified the importance of the project itself and its potential benefits for the community. As one commented, "it's the cornerstone of a real village". Reflecting on what they liked most about their experience, most selected social aspects-new contacts or friends, being part of a team doing something worthwhile for the community. "It feels good to see community support pushing the project forward, over the finishing line". These and other reactions certainly influenced our planning and preparing for opening the business.

Members who expressed interest in volunteering in the Shop or Café were invited to a series of training sessions through September and November, which included induction on the seeming complexities of the espresso machine and the EPOS system. 39 were trained.

All Members were invited to the formal opening of the Shop and Café. Those who had been involved with the major fundraising for the project over 6 years by serving teas at Chastleton House were invited to join Prue Leith for a group photograph.

On 13 January 2020 the Management Committee invited all volunteers to an evening at the King's Head pub. It was an opportunity to thank all volunteers for all their commitment and hard work. We look forward to repeating such gatherings as and when possible again.

Financial Report

A year of two halves: until 16 November the building project took centre stage. This ran almost to budget only creeping over right at the very end largely as a result of improved specification of the heating and lighting which has subsequently proved its worth. Ultimately the building cost £210,000 against a budget of £195,000. Once the building was complete the last piece of funding, the EU Leader grant of £39,000, became due and has now been received. Rather than see years of building depreciation weigh down the financial results and give an unrepresentative picture of annual trading performance, the Committee has taken the decision to write down the cost of the building immediately, as can be seen in the Accounts. The Committee anticipates this will provide scope in future years to build up a substantial maintenance and buildings reserve from a specified proportion of all future surpluses.

Once the shop opened on 16th November, support from Bledington, Foscot, and Foxholes, together with further afield, allowed the business to trade profitably both prior to and during lockdown. Initially the Café and our wine offering were the greatest financial successes, but since recruitment of a new manager and lockdown, apart from the Café most areas are ahead of budget in both sales and profitability. Some weeks have been more than twice as good as was forecast in the original business plan.

Bledington Community Shop Limited

Management Committee Report *(continued)*

Year ended 31 March 2020

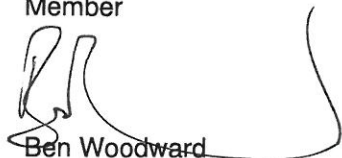
This report was approved by the management committee on 6th August 2020 and signed on behalf of the board by:



Benjamin Ball
Member



Michael McCulloch
Chairman



Ben Woodward
Secretary

Registered office:
Bledington Community Shop
Church Lane
Bledington
OX7 6XB

Bledington Community Shop Limited

Independent Accountant's Report to Bledington Community Shop Limited

Year ended 31 March 2020

We report on the financial statements of the society for the year ended 31 March 2020 which comprise the income statement, statement of financial position and the related notes.

Our work has been undertaken so that we might state to the society those matters we are required to state to it in an accountant's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the society for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the management committee and independent accountant

The management committee is responsible for the preparation of the financial statements and they consider that an audit is not required for this year and that an independent accountant's report is needed.

It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis for opinion

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants. Our procedures included a review of the accounting records kept by the society and a comparison of the financial statements presented with those records. It also included consideration of any unusual items or disclosures in the financial statements, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently we do not express an audit opinion on the view given by the financial statements.

Opinion

In our opinion:

- a) the financial statements are in agreement with the accounting records kept by the society under section 75 of the Co-operative and Community Benefit Societies Act 2014.
- b) having regard only to, and on the basis of, the information contained in those accounting records, the financial statements comply with the requirements of the Co-operative and Community Benefit Societies Act 2014.
- c) for the preceding year of account, the financial criteria for the exercise of the power conferred by section 84 were met in relation to the year.

David Cadwallader + Co Ltd

DAVID CADWALLADER & CO LIMITED
Chartered Certified Accountants

Suite 3 Bignell Park Barns
Chesterton
Nr Bicester
Oxon
OX26 1TD

14 August 2020

Bledington Community Shop Limited

Income Statement

Year ended 31 March 2020

	Note	2020 £	2019 £
Turnover		71,889	—
Cost of sales		52,856	—
Gross profit		19,033	—
Distribution costs		515	—
Administrative expenses		31,161	6,429
Other operating income		5,627	81,562
Operating (loss)/profit		(7,016)	75,133
Loss on financial assets at fair value through profit or loss		(182,855)	—
(Loss)/profit before taxation	4	(189,871)	75,133
Tax on (loss)/profit		—	—
(Loss)/profit for the financial year		(189,871)	75,133

The society has no other recognised items of income and expenses other than the results for the year as set out above.

The notes on pages 10 to 12 form part of these financial statements.

Bledington Community Shop Limited

Statement of Financial Position

31 March 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	5	94,127	44,368
Current assets			
Stocks		11,000	–
Debtors	6	7,555	218
Cash at bank and in hand		31,163	202,958
		<u>49,718</u>	<u>203,176</u>
Creditors: amounts falling due within one year	7	54,253	–
Net current (liabilities)/assets		<u>(4,535)</u>	<u>203,176</u>
Total assets less current liabilities		89,592	247,544
Creditors: amounts falling due after more than one year	8	31,905	–
Net assets		<u>57,687</u>	<u>247,544</u>
Capital and reserves			
Called up share capital		84,153	84,139
Profit and loss account		(26,466)	163,405
Members funds		<u>57,687</u>	<u>247,544</u>

The society is satisfied that it is entitled to exemption from the requirement to obtain an audit under section 84 of the Co-operative and Community Benefit Societies Act 2014.

The members have not required the society to obtain an audit of its financial statements for the year in question in accordance with the Act.

The officers acknowledge their responsibilities for:

- ensuring that the society keeps proper accounting records which comply with section 75 of the Co-operative and Community Benefit Societies Act 2014 (the Act);
- establishing and maintaining a satisfactory system of its books of accounts, its cash holdings and all its receipts and remittances in order to comply with section 75 of the Act; and
- preparing financial statements which give a true and fair view of the state of affairs of the society as at the end of the financial year and of its income and expenditure for the year in accordance with the requirements of section 80, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the society.

These financial statements have been prepared in accordance with Section 1A of FRS 102, 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

The statement of financial position
continues on the following page.

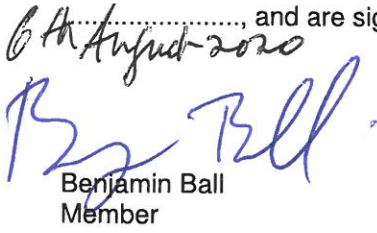
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Bledington Community Shop Limited

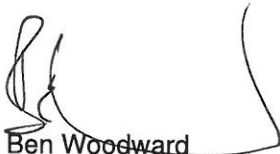
Statement of Financial Position *(continued)*

31 March 2020

These financial statements were approved by the management committee and authorised for issue on 6th August 2020, and are signed on their behalf by:


Benjamin Ball
Member


Michael McCulloch
Chairman


Ben Woodward
Secretary

Registration number: IP31287R

The notes on pages 10 to 12 form part of these financial statements.

Bledington Community Shop Limited

Notes to the Financial Statements

Year ended 31 March 2020

1. General information

The society is registered under the Co-operative and Community Benefit Societies Act 2014. The address of the registered office is Bledington Community Shop, Church Lane, Bledington, OX7 6XB.

2. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through profit or loss.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Revenue recognition

Turnover is measured at the fair value of the consideration received or receivable for goods supplied and services rendered, net of discounts and Value Added Tax.

Revenue from the sale of goods is recognised when the significant risks and rewards of ownership have transferred to the buyer (usually on despatch of the goods); the amount of revenue can be measured reliably; it is probable that the associated economic benefits will flow to the entity; and the costs incurred or to be incurred in respect of the transactions can be measured reliably.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other comprehensive income and accumulated in equity, except to the extent it reverses a revaluation decrease of the same asset previously recognised in profit or loss. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other comprehensive income to the extent of any previously recognised revaluation increase accumulated in equity in respect of that asset. Where a revaluation decrease exceeds the accumulated revaluation gains accumulated in equity in respect of that asset, the excess shall be recognised in profit or loss.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property	-	5% straight line
Plant and machinery	-	12% straight line
Fixtures and fittings	-	20% straight line

Bledington Community Shop Limited

Notes to the Financial Statements *(continued)*

Year ended 31 March 2020

2. Accounting policies *(continued)*

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

3. Employee numbers

The average number of persons employed by the society during the year amounted to 1 (2019: Nil).

4. Profit before taxation

(Loss)/profit before taxation is stated after charging:

	2020	2019
	£	£
Depreciation of tangible assets	5,966	—

Bledington Community Shop Limited

Notes to the Financial Statements *(continued)*

Year ended 31 March 2020

5. Tangible assets

	Freehold property £	Plant and machinery £	Fixtures and fittings £	Total £
Cost				
At 1 April 2019	44,368	–	–	44,368
Additions	204,305	31,286	2,989	238,580
At 31 March 2020	<u>248,673</u>	<u>31,286</u>	<u>2,989</u>	<u>282,948</u>
Depreciation				
At 1 April 2019	–	–	–	–
Charge for the year	3,900	1,792	274	5,966
Impairment losses	182,855	–	–	182,855
At 31 March 2020	<u>186,755</u>	<u>1,792</u>	<u>274</u>	<u>188,821</u>
Carrying amount				
At 31 March 2020	<u>61,918</u>	<u>29,494</u>	<u>2,715</u>	<u>94,127</u>
At 31 March 2019	<u>44,368</u>	–	–	44,368

6. Debtors

	2020 £	2019 £
Other debtors	<u>7,555</u>	<u>218</u>

7. Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	11,012	–
Social security and other taxes	1,274	–
Loan	30,000	–
Other creditors	11,967	–
	<u>54,253</u>	<u>–</u>

8. Creditors: amounts falling due after more than one year

	2020 £	2019 £
Other creditors	<u>31,905</u>	<u>–</u>