



Bledington
Shop
& Café

Bledington Community Shop Limited

Members' Information Pack

For the Annual Members Meeting

22 July 2026, 5.30pm, Bledington Village Hall

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3. Minutes of the Annual Member's Meeting 2025
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Bledington
Shop
& Café

1 July 2026

Dear Member,

ANNUAL MEMBERS MEETING – 22 JULY

You are cordially invited to the Annual Members' Meeting of Bledington Community Shop Limited on **Wednesday 22nd July at 5.30 pm in Bledington Village Hall.**

Bledington Shop is a Community Benefit Society, which means that it is constituted to benefit the local community and not just its members. At our Annual Meeting we will give an update on recent trading that will supplement the Annual Report which you can find in this pack. We will discuss the impact of our new extension and recent improvements in the shop & café including the new vegetable chiller and the quick-cook oven.

If you are unable to attend in person, please use the opportunity to vote beforehand online, by email, or posting your vote in the box at the shop.

We are always looking for additional helpers in the shop, so please get in touch if you wish to join the team. Just 1 hour per month can make all the difference. Please contact Sarah or me for further information if you are interested.

I look forward to seeing many of you at our Annual Meeting.

Graeme Ferrero

Chairman, BCSL

chair@bledingtonshop.com

07876 447430



Bledington
Shop
& Café

VOTE



NOW

Annual Members Meeting Voting Form 2026

Please cast your vote for resolutions 1 – 10 as set out below.
The management committee recommend voting FOR all resolutions.
You can vote online at <https://bledingtonshop.com/AMM2026/>
and following the VOTE NOW link, or by using the QR code

Resolutions	For	Against
1. To approve the minutes of the 2025 Annual Members Meeting		
2. To receive the Report of the Directors and the Annual Accounts of the Society for the period 1 April 2025 to 31 March 2026		
3. Benjamin Ball stands down at this AMM, and being eligible, offers himself for re-election		
4. Graeme Ferrero stands down at this AMM, and being eligible, offers himself for re-election		
5. Chris Gaskell stands down at this AMM, and being eligible, offers himself for re-election		
6. Ben Woodward stands down at this AMM, and being eligible, offers himself for re-election		
7. Louise Jackson stands down at this AMM, and being eligible, offers herself for re-election		
8. Rosemary Pawley was co-opted onto Committee last year and is proposed for election to the committee		
9. To re-appoint David Cadwallader & Co Ltd as the Society's Independent Examiner		
10. To disapply Section 83 of the Co-Operative and Community Benefit Societies Act 2014 (duty to appoint auditors) for Bledington Community Shop Ltd		

By submitting this voting form, I understand that I will count towards the quorum at the Annual Meeting.

I expect to attend the Annual Meeting on Wednesday 22nd July in person. YES / NO

Member's Name.....

Email.....

Signature.....

Date

Please return online, by hand to the ballot box, or by post to:

Voting Forms
Bledington Community Shop Ltd
Church Lane
Bledington, OX7 6XB

votes@bledingtonshop.com

Please return by 6pm Tues 21 July

Registered Office: Church Lane, Bledington, OX7 6XB

Registered by the Financial Conduct Authority: 31287R

Bledington Community Shop Limited is a registered society under the Co-operative & Community Benefit Societies Act 2014

Bledington Community Shop Limited

Minutes of the Annual Members' Meeting held on

10 July 2025 in the Village Hall

1. Welcome. Graeme Ferrero, the Chair, welcomed attendees and confirmed a quorum was met with 55 members having registered. 22 people were present, including six Committee members.

2. Approval of Previous AMM Minutes The minutes of the previous AMM were approved.

3. Chairman's Report

- Successfully completed the building extension, enhancing the shop and café.
- Improved car park and landscaping, funded partly by grants.
- Increased stock of local products, receiving positive feedback from visitors.
- Trading showed growth over previous year, but with the usual seasonal trends: strong summer sales (fresh produce) and winter dips (offset by festive spend).
- Solar panels have reduced electricity costs, though recent usage increased due to air conditioning in the hot weather periods.
- Volunteer numbers have declined (24 in May from a peak of 37 in December), prompting discussions on retention and recruitment.
- Focus is now to maintain stability and build trade having completed the recent major projects.
- Also to encourage more volunteers (promoting our flexible shifts pattern).

4. Manager's Update

- Successful launch of the expanded shop and café.
- New equipment: vegetable chiller and rapid oven.
- Award from the Plunkett Foundation for supporting local businesses.
- Popular new suppliers (e.g. Gorsehill Abbey Farm ice cream).
- Expanded café menu (toasties, milkshakes, winter soups/jacket potatoes).
- Future Plans:
 - Source more local suppliers and fresh produce.
 - Introduce more eco-friendly practices.
 - Continue volunteer appreciation efforts.

5. Membership Report and Marketing

- Membership stable at 306 (1 new member, 1 resigned).
- Efforts underway to update records (contacting moved/ removing deceased members).
- Shares from untraceable former members can be converted initially into loans.
- Encouraging new villagers to join (no minimum share requirement).
- Positive reviews: 4.9/5 average on Google, praised for friendliness and local focus.
- Featured in Cotswold Life as a top village shop.

6. Treasurer's Report and Financial Resolutions

Financial Overview:

- Fixed Assets: Increased to £184K (building extension).
- Current Assets: £108K (£86K cash, £22K stock—efficient turnover).
- Liabilities: £45K short-term (suppliers, COVID loan repayment due by 2026).
- Deferred Grants: £135K (non-cash liability for long-term projects).
- Net Surplus: £4K (after £10K spent on car park improvements).

Thanks:

- Legacy donor Gillian Truslove for funding new equipment.

- Construction grant received via Cotswold District Council from UK Government.

Community Donations:

- Policy is to donate at least 10% of annual surplus to the Bledington & Foscot Community Association (BAFCA) who have supported the school, the parish church and the music festival during Covid, and other local causes. Funds and gifts given directly for raffle prizes have included Bledington News, the Fête Committee and other village organisations.

The meeting resolved to:

- Receive the Annual Accounts for 2024-25
- Disapply Section 83 of the Co-op & Community Benefit Societies Act 2014
- Re-appoint David Cadwallader & Co as Independent Examiner.

7. Election of Committee Members

- Sandra Ziles was re-elected for a further three-year period.

8. Volunteer Recognition

Top Helpers (over 100 hours/year):

- Gold: Sandra Ziles (~300 hours).
- Silver: Louise Jackson (~200 hours).
- Bronze: Camilla Bowditch (~180 hours).
- Alison Blears, Angela Lear, Christine Allen, Michael McCulloch and Graeme Ferrero.

Thanks to:

- Apron/tea towel washers (Angela Lear, Anita Ferrero, Lizzie Aldridge).
- Cake baking (Valerie Berman).
- Bookkeeping (Rosalba Edwards)
- Hanging baskets (Alan Jarvis).
- Work on hedge (David Pearson)
- Interior fit-out (David Bowditch)
- Staff (Sarah Newton, Anna Matthews, Lisa Cox, plus Georgia Ball and Amy Hall).

Volunteer Incentives: the Management Committee asked to review or reinstate rewards for helpers such as coffee & cake, 10% discount vouchers and bottles of wine or equivalent for regular service.

9. Other Business

- Land Expansion: Negotiations ongoing for access to adjacent field for outdoor seating.
- Homemade Cakes: Sought more villagers to contribute.

10. Closing Remarks

- Chair thanked attendees, volunteers, the staff and the Management Committee.
- Celebrated 15 years of progress since the shop was first conceived.

Prepared by: Benjamin Ball. Approved by: Graeme Ferrero

Bledington Community Shop Limited
Unaudited Financial Statements
31 March 2026

Bledington Community Shop Limited

Financial Statements

Year ended 31 March 2026

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Bledington Community Shop Limited

Chairman's Report

Year ended 31 March 2026

Chairmans' Report

Bledington Community Shop has proven to be a major asset to the village and surrounding area and is now trading on a firm foundation created by fund raisers and volunteers over the now two decades since the original village shop closed in February 2006.

This year has marked a major milestone - a full year without construction work or other changes. The extended and restyled café has proven very successful and, combined with the exterior seating, is able to cope with high demand. The storage area behind the building has also been improved. The vegetable display chiller is popular with customers and having an uncluttered space by the entrance has improved the customer experience. We have been experimenting with new offerings which use the rapid oven in the café and have been constantly on the lookout for new local products for the shop.

Consumer price inflation rose by 3.3% over the year, so our turnover increase of 4.6% showed real growth. Weekends have become much busier as our reputation has grown; walkers, cyclists and local holiday makers adding to the pressure. Trading is about 15% stronger in the summer months compared with winter, both in the shop and the café. Our strongest week, as usual, has been Christmas when our range of locally reared turkeys, other meat products and wines sell well. The installation of additional exterior lighting has helped performance in the darker months.

Now that the shop has been trading for over six years we are having to consider upgrading some equipment. The CCTV controller had to be replaced during the year, and the tills will soon need to be upgraded. We have been considering improved frost-free freezers but have not yet found a solution.

It is difficult to imagine how we would have survived the very wet winter had we not sealed the car park in the previous year. The exterior landscaping is beginning to mature but we would like to establish a stronger team to look after the grounds.

Our success as a business is built on the dedication and skill of our staff, led by Sarah Newton, and her team of volunteers. Lisa Cox was unfortunately unable to work for much of the year as she waited for major surgery and had to resign at the end of the year. Fortunately, Tracy Hollyoake was available to cover Lisa's absence and will now join the permanent staff, alongside Anna Mathews. We could not wish for a better team.

Filling the rota with volunteers remains a challenge and we are reliant on a small group of dedicated supporters. Sarah administers a WhatsApp group which calls for help at short notice, but there are periods when many are on holiday and scheduling is difficult. Serving in the shop is an enjoyable experience and well worth a try. This year we have introduced a monthly £50 prize draw amongst those who have taken up a shift.

We continue to provide work experience for students and opportunities for Duke of Edinburgh participants, and we are keen to recruit more 16+ year-olds to work weekend shifts. (Unfortunately, Gloucestershire will not allow those under 16 to use hot equipment such as ovens or espresso machines.)

As ever, I am very grateful to the Management Committee for their support and expertise, particularly Ben Woodward our treasurer and Ben Ball our secretary. I would also like to thank Sandra Ziles who made a major contribution to the development of the enterprise and has now moved from the area, and welcome Rosie Pawley to the committee. We are always on the lookout for new committee members and would welcome any approach.

Graeme Ferrero
Chairman

Bledington Community Shop Limited

Management Committee Report

Year ended 31 March 2026

The trustees present their report and the unaudited financial statements of the Society for the year ended 31 March 2026.

Principal activities

The principal aim of the Society is to operate a village shop and cafe.

Trustees

The trustees who served the Society during the year were as follows:

Benjamin Ball
Valerie Berman
David Bowditch
Graeme Ferrero
Christopher Gaskell
Louise Jackson
Alan Turner
Ben Woodward
Sandra Ziles

Membership Report for the year to 31 March 2026

At the start of the year, our membership stood at 306. During the year one new member joined the Society. As a result, the number of members at the end of the year was 307.

We have been contacted by a few members who have moved out of the village who have relinquished their shares to the Society. And some members have moved from the village, and we have not been able to contact them. And a few other members have sadly died, and we have not been able to get instructions from their heirs.

During the next financial year, we will endeavour to contact these lost members and where we can't, we may remove them from the register of members and convert their shares to loans as outlined in our rules.

Bledington Community Shop Limited

Management Committee Report *(continued)*

Year ended 31 March 2026

Financial Report

Turnover increased by £18,121 (4.6%) to £410,766 (2025: £392,645), representing another year of steady growth since the shop opened in 2019.

Total visits rose to 49,583 (2025: 48,521), up 2.2%, while average basket spend increased to £8.28 (2025: £8.09), a rise of 2.3%.

Net profit improved significantly to £11,459 (2025: £3,454). Staff costs increased by 19.1% to £86,302 (2025: £72,435), reflecting a full year of the new part-time Assistant Manager role, together with additional cover provided during Lisa Cox's period of illness. The committee wishes her a full and speedy recovery. These additions have strengthened the resilience of staff rotas, although further volunteer support would be very welcome.

Gross margin increased to £130,693 (2025: £119,717), driven largely by the stronger contribution from the expanded café following completion of the extension.

The Society's balance sheet remains robust, with continued growth in net assets. Cash balances increased to £89,887 (2025: £85,873), despite repayments of £10,132 (2025: £10,132) on the Covid loan. This loan, originally £50,000 in 2020, will be fully repaid later in 2026.

With the shop and café now operating at the scale originally envisaged, and debt nearing full repayment, the Society is well placed to increase its contributions to BaFCA and other local good causes. Donations in the year totalled £668 (2025: £170).

This report was approved by the management committee on and signed on behalf of the board by:

Benjamin Ball
Secretary

Graeme Ferrero
Chairman

Ben Woodward
Treasurer

Registered office:
Bledington Community Shop
Church Lane
Bledington
OX7 6XB

Bledington Community Shop Limited

Independent Accountant's Report to Bledington Community Shop Limited

Year ended 31 March 2026

We report on the financial statements of the Society for the year ended 31 March 2026 which comprise the income statement, statement of financial position and the related notes.

Our work has been undertaken so that we might state to the Society those matters we are required to state to it in an accountant's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Society for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the management committee and independent accountant

The management committee is responsible for the preparation of the financial statements and they consider that an audit is not required for this year and that an independent accountant's report is needed.

It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis for opinion

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants. Our procedures included a review of the accounting records kept by the Society and a comparison of the financial statements presented with those records. It also included consideration of any unusual items or disclosures in the financial statements, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently we do not express an audit opinion on the view given by the financial statements.

Opinion

In our opinion:

- a) the financial statements are in agreement with the accounting records kept by the Society under section 75 of the Co-operative and Community Benefit Societies Act 2014.
- b) having regard only to, and on the basis of, the information contained in those accounting records, the financial statements comply with the requirements of the Co-operative and Community Benefit Societies Act 2014.
- c) for the preceding year of account, the financial criteria for the exercise of the power conferred by section 84 were met in relation to the year.

XEINADIN AUDIT LIMITED
Chartered accountants

Suite 13 Leavesden Park
5 Hercules Way
Leavesden
Watford
Hertfordshire
WD25 7GS

Bledington Community Shop Limited

Income Statement

Year ended 31 March 2026

	Note	2026 £	2025 £
Turnover		410,766	392,645
Cost of sales		280,073	272,928
Gross profit		130,693	119,717
Distribution costs		13	236
Administrative expenses		125,061	118,982
Other operating income		5,107	3,685
Operating profit		10,726	4,184
Other interest receivable and similar income		733	(401)
Profit before taxation	4	11,459	3,783
Tax on profit		—	—
Profit for the financial year		11,459	3,783

The Society has no other recognised items of income and expenses other than the results for the year as set out above.

These financial statements were approved by the management committee and authorised for issue on, and are signed on their behalf by:

Graeme Ferrero
Chairman

Ben Woodward
Treasurer

Benjamin Ball
Secretary

The notes on pages 8 to 10 form part of these financial statements.

Bledington Community Shop Limited

Statement of Financial Position

31 March 2026

	Note	2026 £	2025 £
Fixed assets			
Tangible assets	5	180,347	184,712
Current assets			
Stocks		19,478	21,992
Debtors	6	881	436
Cash at bank and in hand		89,887	85,873
		<u>110,246</u>	<u>108,301</u>
Creditors: amounts falling due within one year	7	<u>35,968</u>	<u>45,333</u>
Net current assets		<u>74,278</u>	<u>62,968</u>
Total assets less current liabilities		254,625	247,680
Creditors: amounts falling due after more than one year	8	<u>130,082</u>	<u>134,846</u>
Net assets		<u>124,543</u>	<u>112,834</u>
Capital and reserves			
Called up share capital		84,237	83,987
Profit and loss account		<u>40,306</u>	<u>28,847</u>
Members funds		<u>124,543</u>	<u>112,834</u>

The Society is satisfied that it is entitled to exemption from the requirement to obtain an audit under section 84 of the Co-operative and Community Benefit Societies Act 2014.

The members have not required the Society to obtain an audit of its financial statements for the year in question in accordance with the Act.

The trustees acknowledge their responsibilities for:

- ensuring that the Society keeps proper accounting records which comply with section 75 of the Co-operative and Community Benefit Societies Act 2014 (the Act);
- establishing and maintaining a satisfactory system of its books of accounts, its cash holdings and all its receipts and remittances in order to comply with section 75 of the Act; and
- preparing financial statements which give a true and fair view of the state of affairs of the Society as at the end of the financial year and of its income and expenditure for the year in accordance with the requirements of section 80, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the Society.

These financial statements have been prepared in accordance with Section 1A of FRS 102, 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

The statement of financial position
continues on the following page.

The notes on pages 8 to 10 form part of these financial statements.

Bledington Community Shop Limited

Statement of Financial Position *(continued)*

31 March 2026

These financial statements were approved by the management committee and authorised for issue on, and are signed on their behalf by:

Graeme Ferrero
Chairman

Ben Woodward
Treasurer

Benjamin Ball
Secretary

Registration number: IP31287R

The notes on pages 8 to 10 form part of these financial statements.

Bledington Community Shop Limited

Notes to the Financial Statements

Year ended 31 March 2026

1. General information

The Society is registered under the Co-operative and Community Benefit Societies Act 2014. The address of the registered office is Bledington Community Shop, Church Lane, Bledington, OX7 6XB.

2. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through profit or loss.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Revenue recognition

Turnover is measured at the fair value of the consideration received or receivable for goods supplied and services rendered, net of discounts and Value Added Tax.

Revenue from the sale of goods is recognised when the significant risks and rewards of ownership have transferred to the buyer; the amount of revenue can be measured reliably; it is probable that the associated economic benefits will flow to the entity; and the costs incurred or to be incurred in respect of the transactions can be measured reliably.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other comprehensive income and accumulated in equity, except to the extent it reverses a revaluation decrease of the same asset previously recognised in profit or loss. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other comprehensive income to the extent of any previously recognised revaluation increase accumulated in equity in respect of that asset. Where a revaluation decrease exceeds the accumulated revaluation gains accumulated in equity in respect of that asset, the excess shall be recognised in profit or loss.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property	-	2-5% Straight line
Plant and machinery	-	12% straight line
Fixtures and fittings	-	20% straight line

Bledington Community Shop Limited

Notes to the Financial Statements *(continued)*

Year ended 31 March 2026

2. Accounting policies *(continued)*

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

3. Employee numbers

The average number of persons employed by the Society during the year amounted to 6 (2025: 2).

4. Profit before taxation

Profit before taxation is stated after charging:

	2026	2025
	£	£
Depreciation of tangible assets	<u>8,861</u>	<u>8,202</u>

Bledington Community Shop Limited

Notes to the Financial Statements *(continued)*

Year ended 31 March 2026

5. Tangible assets

	Freehold property £	Plant and machinery £	Fixtures and fittings £	Total £
Cost				
At 1 April 2025	341,982	58,441	7,188	407,611
Additions	—	4,496	—	4,496
At 31 March 2026	<u>341,982</u>	<u>62,937</u>	<u>7,188</u>	<u>412,107</u>
Depreciation				
At 1 April 2025	196,927	23,162	2,810	222,899
Charge for the year	1,866	6,041	954	8,861
At 31 March 2026	<u>198,793</u>	<u>29,203</u>	<u>3,764</u>	<u>231,760</u>
Carrying amount				
At 31 March 2026	<u>143,189</u>	<u>33,734</u>	<u>3,424</u>	<u>180,347</u>
At 31 March 2025	<u>145,055</u>	<u>35,279</u>	<u>4,378</u>	<u>184,712</u>

Tangible assets held at valuation

The accumulated depreciation/impairment brought forward includes an impairment loss of £182,855 in the year to 31 March 2020.

6. Debtors

	2026 £	2025 £
Other debtors	<u>881</u>	<u>436</u>

7. Creditors: amounts falling due within one year

	2026 £	2025 £
Trade creditors	11,396	10,597
Social security and other taxes	6,844	5,888
Loan	4,424	10,650
Other creditors	13,304	18,198
	<u>35,968</u>	<u>45,333</u>

8. Creditors: amounts falling due after more than one year

	2026 £	2025 £
Bank loans and overdrafts	—	4,153
Other creditors	130,082	130,693
	<u>130,082</u>	<u>134,846</u>

Bledington Community Shop Limited

Management Information

Year ended 31 March 2026

The following pages do not form part of the financial statements.

Bledington Community Shop Limited

Detailed Income Statement

Year ended 31 March 2026

	2026 £	2025 £
Turnover		
Sales	410,766	392,645
Cost of sales		
Opening stock	21,992	20,676
Purchases	277,559	274,244
	<u>299,551</u>	<u>294,920</u>
Closing stock - resale	19,478	21,992
	<u>280,073</u>	<u>272,928</u>
Gross profit	<u>130,693</u>	<u>119,717</u>
Overheads		
Distribution costs	13	236
Administrative expenses	125,061	118,982
	<u>125,074</u>	<u>119,218</u>
Profit on society trading	<u>5,619</u>	<u>499</u>
Grants	5,107	3,365
Charitable donations	—	320
	<u>5,107</u>	<u>3,685</u>
Operating profit	<u>10,726</u>	<u>4,184</u>
Other interest receivable and similar income	733	(401)
Profit before taxation	<u><u>11,459</u></u>	<u><u>3,783</u></u>

Bledington Community Shop Limited

Notes to the Detailed Income Statement

Year ended 31 March 2026

	2026 £	2025 £
Distribution costs		
Advertising	13	236
	<u>13</u>	<u>236</u>
Administrative expenses		
Wages and salaries	84,015	66,733
Staff pension contributions - defined contribution	1,471	1,267
Rent rates and water	778	1,043
Light and heat	4,740	4,953
Insurance	1,746	2,234
Repairs and maintenance (allowable)	7,700	14,774
Cleaning costs	3,891	4,073
Telephone	729	1,236
Printing postage and stationery	446	109
Volunteer expenses and training	313	305
Sundry expenses	1,676	5,585
Charitable donations (allowable)	668	170
Card processing charges and POS support	3,492	3,265
Subscriptions	3,695	4,088
Accountancy fees	840	840
Depreciation of tangible assets	8,861	8,202
(Gain)/loss on disposal of tangible assets	—	105
	<u>125,061</u>	<u>118,982</u>
Other interest receivable and similar income		
Interest on bank deposits	1,004	117
Interest on loans and receivables	(271)	(518)
	<u>733</u>	<u>(401)</u>
